

## **24th ANNUAL GEMINI AWARDS RULES & REGULATIONS**

### **Table of Contents**

ENTRY FEE	2
GEMINI CALENDAR	2
THE GEMINI PROCESS	2
Overview	2
Preamble	2
How to Recommend Changes to the Rules and Regulations	3
ELIGIBILITY	3
What Can Enter	3
Qualifying Period	3
How To Enter	3
Conditions of Entry	4
Technical Requirements	5
Shipping and Handling	5
AWARDS CATEGORIES	6
Program Categories	6
Craft Categories	9
Performance Categories	13
Special Awards	16
DEFINITIONS	16
STATUES AND CERTIFICATES	18
Appeals and Recommendations Process	18
GEMINI ENTRY CHECKLIST	19
Frequently Asked Questions	20
ZIP.ca online streaming permission form	21

**Entry forms are available online at [www.geminiawards.ca](http://www.geminiawards.ca)**

## **Academy Offices**

### **National Office**

49 Ontario St., Ste 501  
Toronto ON M5A 2V1  
Tel: 416-366-2227  
Fax: 416-366-8454  
Email: info@academy.ca

### **Montréal Office**

225, rue Roy Est  
Bureau 106  
Montréal Qc H2W 1M5  
Tel: 514-849-7448 ext. 28  
Fax: 514-849-5069  
Email: eethier@acct.ca

### **Vancouver Office**

Unit 212-2223 West Broadway  
Vancouver, BC V6K 2E4  
Tel: 604-684-4528  
Fax: 604- 684-4574  
Email: ccontinini@academy.ca

**Toll Free: 1-800-644-5194**

### **Academy Websites:**

[www.geminiawards.ca](http://www.geminiawards.ca)  
[www.academy.ca](http://www.academy.ca)

### **GEMINI RULES AND REGULATIONS COMMITTEE**

Rudy Buttignol - Chair  
Ira Levy  
George Anthony  
Clive Smith  
John Welsman  
Barbara Williams  
Norm Bolen  
Paul Gratton

The Gemini Award statuette was created by Scott Thornley.

## ENTRY FEE

The Entrant understands and agrees that all fees and costs associated with this Entry must accompany the Official Entry Form. Entries submitted without such payment will be deemed ineligible, will not be processed and will be returned at the Entrant's cost. There will be no refunds for Entries withdrawn from competition after April 7, 2009.

## PROGRAM CATEGORIES

### Single Program

Member.....\$470.00

Non-Member.....\$620.00

A Single Program includes one Program Category and up to **two** Craft or Performance Categories.

### Series Program

Member.....\$620.00

Non-Member.....\$770.00

A Series Program includes one Program Category and up to **two** Craft or Performance Categories.

### Best Cross Platform Program Category

Member.....\$350.00

Non-Member.....\$500.00

## CRAFT/PERFORMANCE CATEGORIES

Member.....\$155.00

Non-Member.....\$305.00

Applies to Single Program and Series Program for each additional Craft and/or Performance Entry over and above the two included in Program Category Entry Fee.

OR

Where no Program Category is entered each Craft and/or Performance Entry (i.e. no Program Category Entry, only Craft and/or Performance Entry).

*NOTE: There is no limit to the number of Craft and Performance Categories that may be entered.*

## GEMINI CALENDAR

Entry Qualifying Period: May 1, 2008 to April 30, 2009.

### Entry Deadlines:

Deadline for withdrawal from Official Competition: April 7, 2009.

## DEADLINES FOR ENTRY

For programs aired between May 1/08- Aug 31/08

**Thurs. February 26/09**

**Thurs. March 5/09** - Broadcaster submissions only

For programs aired between Sep 1/08-Nov 30/08

**Thurs. March 12/09**

**Thurs. March 19/09** - Broadcaster submissions only

For programs aired between Dec 1/08-Apr 30/09

**Thurs. March 26/09**

**Thurs. April 2/09** - Broadcaster submissions only

For programs aired between April 4/09 – April 30/09:

**Tues. May 5/09** – News submissions only

**Good news! The entry form can be filled out online and sent in electronically. Visit [www.geminiawards.ca](http://www.geminiawards.ca)**

## THE GEMINI PROCESS

### Overview

The Gemini Awards, honouring outstanding achievement in the Canadian television industry, were inaugurated by the Academy of Canadian Cinema and Television in 1986. Since then the event has grown in prominence and stature to become one of the most prestigious cultural events in Canada. Each year, the Gemini's bring together, over the course of three evenings, more than 3000 craftspeople, producers, and decision-makers from across Canada to honour, celebrate and promote the talent and accomplishments of the Canadian television industry. In February of each year, the Gemini Rules and Regulations booklets and the official Gemini Awards Entry Forms are made available to Academy members and related industry members across Canada. Any Canadian television program that meets the current Gemini Awards eligibility criteria may be entered for consideration. Entries are submitted by producers (all Categories) or individuals (Craft and Performance Categories) from February 28, 2009 through to April 3, 2009. At this time, recommendations for the Special Award categories are invited from the membership.

### Preamble

This booklet contains all of the Rules and Regulations and Entry procedures for the 24<sup>th</sup> Annual Gemini Awards. Read this booklet carefully and completely before filling out and returning the Official Entry Form.

### **How To Recommend Changes To The Rules and Regulations**

The Gemini Rules and Regulations Committee meets each winter to review the Gemini Rules and Categories. Members may download the appropriate form from the ACCT website and send the completed forms and support documentation to the Academy c/o the National Office, Awards Director by August 28, 2009. The Awards Director will forward all submissions to the related branch Representative, if requested, or directly to the Rules and Regulations committee. Recommendations received after August 28, 2009 will not be reviewed by the Rules and Regulations Committee for the current year. Only complete recommendations will be reviewed.

### **ELIGIBILITY**

Subject to the approval of the authorized signing person and to the entry procedures detailed below, producers may submit entries for all Categories or individuals may submit for Craft and Performance Categories. It is not required that the Entrant be a member of the Academy, but it should be noted that only Academy members can vote.

### **What Can Enter**

Any production which:

- i) qualifies as a Canadian television production under CRTC, CAVCO;
- ii) has had its first Canadian commercial release in English within the Qualifying Period on an English-language or ethnic telecaster licensed by the CRTC.
- iii) is not a rerun;
- iv) has not been previously entered in either the Gemini or Genie Awards. Programs previously entered for the Prix Gémeaux are eligible, subject to meeting all other Gemini Eligibility Criteria;
- v) is not a re-edited version of previously entered material.

### **Qualifying Period**

The production must have its first Canadian commercial release between May 1, 2008 and April 30, 2009 in English on an English-language or ethnic telecaster licensed by the CRTC.

### **NEW RULE**

For Series Entries Only:

In the case of a series (see Program Categories for a definition of "Series") as long as 50% of the series has aired between May 1, 2008 and April 30, 2009, the Entrant may enter any/all episodes which are from the same season/production cycle (please refer to the definition of a season/production cycle on pg #16), and meet all other eligibility requirements. The entrant is

required to submit a letter from the Broadcaster confirming that 50% of the cycle/season has aired during the qualifying period.

### **How To Enter**

**NOTE** - Only Entries that are complete will be accepted. Entries, which are incomplete in any respect, will be returned at the Entrant's expense. The Entrant must submit to the Academy, by the appropriate deadlines, a duly signed and completed Official Entry Form, in accordance with the following specifications:

1. Entries must be on the Official Entry Form or copy thereof.

2. The Official Entry Form or a copy must be signed by the producer or authorized representative (please see Definitions) of the owner of the copyright of the program.

4. Entries must be accompanied by one **DVD** of the program for EACH CATEGORY entered, with the running time specified on each DVD (i.e. if entering in one Program and two Craft Categories, the Academy will require three DVDs, one for each jury). All DVDs must have chapters and have a fast forward option. DVD screeners will not be returned. Please note that it is the entrant's responsibility to ensure the dvd is technically sound. Defective dvds will result in the disqualification of the entry in the specific category. Refunds will not be issued for defective dvds resulting in disqualification.

5. Series Entries must be accompanied by two episodes.

### **SPECIAL NOTICE FOR SERIES ENTRIES**

Please ensure episodes submitted to represent the Entrant's series are accurate reflections of the series.

6. Entries must also be accompanied by ONE BetaSP/digiBeta tape of the entire program(s) being entered for consideration.

7. Beta tapes will not be returned unless special arrangements are made as follows: a fee of \$11.00 for the first tape and \$6.00 for each additional tape; include two complete address labels for each tape. Tapes for which no such arrangements have been made will be destroyed 60 days after the award show.

8. Special notes on what to include with Craft Category Entries:

- In the case of *Performers' Entries*, entries must be accompanied by actors' head shots
- For *Supporting Performance category entries* cue sheets must be included with the entry.
- In the case of *Visual Effects*, entries must

*be accompanied by a three-page description of the process.*

*- in the case of Costume Design and Production Design a one page description*

*- In the case of Music Score Entries, entries must be accompanied by a detailed cue sheet (SOCAN format or similar)*

*- In the case of Main Title Design, a written description of each persons contribution and a creative description.*

9. Entries must include a list of CURRENT home addresses and phone numbers for EACH individual entered (This is crucial if Nominees are to be properly notified in time to receive their certificates, Award Ceremony tickets, etc.) Production company addresses are NOT acceptable unless the entrant designates the company address.

10. Entries must be accompanied by a letter from the broadcaster confirming the original date of broadcast.

11. Entries must be accompanied by written confirmation of the production's Canadian certification. A photocopy of the letter the Entrant has received from the CRTC or CAVCO will suffice. Co-productions and Independent Productions must provide CRTC/CAVCO Canadian Certification. Broadcaster produced programs (i.e. produced 100% in-house) warrant that they meet the criteria of CRTC/CAVCO requirements by signing the appropriate space on the entry form.

#### **NEW RULE**

12. Entries must be accompanied by a general program synopsis not to exceed 60 words. For a Series Entry, a generic synopsis for the entire series not to exceed 60 words, as well as a synopsis for each episode entered, not to exceed 30 words, must be submitted. **All synopses must be submitted to [geminis@academy.ca](mailto:geminis@academy.ca), with the program title in the subject line.**

#### **SPECIAL NOTICE REGARDING SYNOPSES**

The Synopsis will be printed as submitted, in all publications. It is in the Entrant's interest to ensure that it is coherent and correct in both spelling and grammar. Synopses over the specified length WILL NOT be accepted.

13. Entries must be accompanied by a complete list of on-screen credits, signed on each page by the Authorized Signing Person (please see Definitions). In cases where on-screen credits do not appear, as in news programs, a list of credits must be included and signed by the Executive Producer.

14. Entries must include a complete media kit or EPK consisting of a representative selection of 8'x10' photographs, head shots of lead actors, biographies of the performers, media releases, etc. (see Definitions).

15. In the case of multiple individuals entered in one Category, the first person listed will be considered the primary recipient, meaning the person designated to go on stage to receive the statue and make the acceptance speech, unless otherwise indicated by the Entrant. (A designated spokesperson/recipient must be indicated.)

16. Entries must include the appropriate Fees (see Fee Schedule).

#### **Conditions of Entry**

1. The Entrant warrants that the production is eligible to be entered in accordance with the Gemini Awards Rules & Regulations, as contained herein.

2. The Entrant must have received an on-screen credit in the Category in which he or she is entered. A copy of the credit list as it appeared on screen, signed by the Authorized Signing Person; (please see Definitions) or, in the case of no on-screen credits, a copy of the credit list signed by the Authorized Signing Person of the program, must be submitted with the Entry. In the case of a dispute concerning credit, the Academy reserves the right to determine eligibility. The decision of the Academy Board of Directors is final.

3. The Entrant grants the Academy the worldwide rights to televise clips of up to two minutes in length during the Awards presentation, and to show the whole or any portion of the production during special Academy screenings; to implement a Video-On-Request Screening Program for membership during the voting period; for promotional purposes or for any other purpose.

4. The Entrant warrants that all rights, including rights to the musical score, necessary to exhibit the production within the context of the Gemini Awards, are assigned to the Academy. The Entrant further grants to the Academy in perpetuity the worldwide rights to use any Entry for the future enhancement or promotion of Canadian television or of the Gemini Awards. The Entrant covenants to indemnify the Academy from any loss or damage suffered by it in the event that all such rights have not been transferred.

5. The Entrant warrants that all Individuals

submitted for consideration herein have been notified of their Entry, and that they have been provided with a copy of this Entry form as it pertains to them.

6. The Entrant warrants that the completed Official Entry Form is accompanied by all required documentation as outlined in How To Enter. In any case in which the Academy determines that the information required to be provided by the Entrant is inaccurate or incomplete, and that the program is therefore incorrectly entered, the Academy reserves the right to declare the program ineligible to be submitted for nominations for any Award.

7. The Entrant acknowledges and agrees that the Academy may, at its sole discretion, determine that no Awards be given in any Category in which the production(s) entered does (do) not meet Academy standards.

8. The Entrant agrees that the Gemini Rules and Regulations Committee, subject to the approval of the Academy Board of Directors, will rule on any dispute in matters relating to the entry, eligibility, nominations and/or election of any production for an Award. The Entrant acknowledges the Academy's decision is final.

9. The Entrant acknowledges that the Academy will retain a DVD copy AND a Beta copy of each Award-winning program for its archives.

10. The Entrant must grant to the Academy, in perpetuity, the right to transfer a DVD copy of the Award-winning program to a volume storage device such as CD-ROM, for purposes of archival storage, as the Academy deems necessary.

11. The Entrant agrees to permit the Library and Archives Canada to purchase or duplicate one copy of the production for archival purposes.

12. There will be no refunds for Entries withdrawn from competition after April 8, 2008.

13. The signature of the Authorized Signing Person (see Definitions) on the official Entry Form signifies understanding and acceptance of the Gemini Awards Rules & Regulations.

#### **Technical Requirements**

1. For purposes of all Screenings, Entries will be viewed on television monitors only.

2. Each Program and Craft/Performance

Category entered must be accompanied by a labeled DVD, with chapters. Series entries must be accompanied by two DVDs.

3. Entries must also be accompanied by ONE Beta SP/digiBeta tape of the entire program(s) being entered for consideration.

4. Entries must be submitted exactly as broadcast. They may not be edited and may not include any preface or ancillary material other than the Entry.

5. There should be colour bars, 'O' VU tone and black at the head of each entry for a maximum of 30 seconds. No film leaders or VTR countdowns, or the like, with the exception of the standard slate, should appear after the beginning of each entry.

6. For News entries, a standard slate with the category, title, and running time listed at the beginning of each cassette will be accepted.

7. **IMPORTANT:** DVDs should be pre-screened before delivery to the Academy to ensure they are technically sound and will not compromise the Entry. Defective DVDs will result in the disqualification of the entry in the specific category. Refunds will not be issued for defective dvds resulting in disqualification. Craft submissions must include cue sheets if applicable.

8. Entries should have no commercials. (See exception for Best Newscast pg.8)

9. All Entries must be labeled with program title, episode title, and running time. Labels must appear on each DVD and each DVD case.

10. Please note that ONLY DVD screeners are accepted as of the 24<sup>th</sup> Annual Gemini Awards. VHS screeners are not acceptable.

#### **Shipping and Handling**

1. Transportation and shipping of Entries must be PREPAID by the Entrant. Collect or C.O.D. Shipments WILL NOT BE ACCEPTED.

2. Every reasonable care will be exercised to protect all submissions from loss or damage. However, the Academy does not assume liability for such loss or damage, however caused.

## AWARDS CATEGORIES

It is the Entrant's responsibility to accurately select the Categories entered. The Academy will not alter these selections, nor does it assume responsibility for the selection(s) made by the Entrant.

## PROGRAM CATEGORIES

A production may be entered in ONE of the following 26 Program Categories.

*Special Notes regarding Series Entries*

- 1) Series Entries must submit **TWO** episodes as representative of the series.
- 2) A Dramatic Anthology Series qualifies as a Series Entry in the Program Categories.
- 3) In order to qualify, 50% of a series must air within the qualifying period between May 1, 2008 and April 30, 2009. The entrant may select an episode within the season/broadcast cycle that has not yet been broadcast for submission as long as it is accompanied by a letter from the broadcaster confirming broadcast and it meets all other eligibility requirements.
- 4) The Award for the Program Categories will be awarded to those with the qualification of producer. A producer shall be deemed eligible if he or she has an on-screen credit as Producer, Supervising Producer, Executive Producer or Series Producer. (Senior Producer, and Commissioning Editor will be allowed for informational/documentary programming). **NEW RULE** (Senior Executive Producer will be allowed for all Broadcaster in house produced programming.)

\*\*\*Appeals **will not** be accepted for consideration for any producer credits not listed above.

### **1001. Best TV Movie**

A production that represents a complete story in a single program of at least 75 minutes in length.

*(Associated crafts: 2001, 3001, 4001, 5001, 6001, 7001, 7003, 7004, 7005, 8001, 9100, 9501, 9502, 9507, 9508, 9516.)*

### **1002. Best Dramatic Mini-Series**

A production that represents a complete story in a limited number of sequential episodes of at least 75 minutes in length.

*(Associated crafts: 2001, 3001, 4001, 5001, 6001, 7001, 7003, 7004, 7005, 8001, 9100, 9501, 9502, 9507, 9508, 9516.)*

### **1003. Best Dramatic Series**

A continuing series of episodes under 75 minutes in length, based on one or more recurring characters defined by a "series bible" in which the primary focus is drama.

*(Associated crafts: 2002, 3002, 4001, 5001, 6002, 7001, 7003, 7004, 7005, 8002, 9100, 9503, 9504, 9505, 9506, 9509, 9510, 9516.)*

### **1004. Best Comedy Program or Series**

A single production or a continuing series of episodes based on one or more recurring characters defined by a "series bible" in which the primary focus is comedy.

*(Associated crafts: 2005, 3003, 4002, 5002, 6003, 7001, 7002, 7003, 7004, 7005, 8002, 9100, 9511, 9512, 9516.)*

### **1005. Best Music, Variety Program or Series**

A single production or a continuing series of episodes, presenting any mix of musical, comedic or performing guests or any other talent generally considered to be variety entertainment.

*(Associated crafts: 2003, 3003, 4002, 5002, 6003, 7002, 7003, 7004, 7005, 8005, 9100, 9511, 9513.)*

### **1006. Best News Information Series**

A continuing non-fiction series dealing with an *in-depth* topic of general interest whose presentation is largely influenced by principles of journalism and newsworthiness.

*(Associated crafts: 2006, 3004, 4003, 5003, 6004, 7002, 7005, 8005, 9001, 9100, 9517, 9518, 9519.)*

### **1007. Best Reality Program or Series**

A real-life character-based, story-driven, non-fiction program or series that includes constructed situations, which may include elements of competition.

*(Associated crafts: 2013, 3004, 4003, 5003, 6004, 7002, 7005, 8005, 9100, 9520, 9521)*

### **1008. Best General/Human Interest Series**

A continuing non-fiction series dealing with topics of entertainment, cultural, and/or social interest. The program may include magazine or linear formats, serial documentaries, and/or docu-soaps.

*(Associated crafts: 2007, 3004, 4003, 5003, 6004, 7002, 7005, 8005, 9100, 9520.)*

### **1009. Best Lifestyle/Practical Information Series**

A continuing non-fiction series dealing with daily living with topics such as design, home decoration, food, make-overs, sex, travel, and recreational interests. Program may include elements shot on set and/or in-the-field.

*(Associated crafts: 2007, 3004, 4003, 5003, 6004, 7002, 7005, 8005, 9002, 9100, 9521.)*

**1010. Best Talk Series**

A continuing non-fiction series characterized by elements of interviews and discussion. If the production exceeds 2 hours in length, a tape comprised of four 30-minute blocks of unedited, as-aired material for each of the two episodes submitted will be used for the judging process. (Associated crafts: 2006, 2007, 3004, 4003, 5003, 6004, 7002, 7005, 8005, 9100, 9520.)

**1011. Donald Brittain Award for Best Social/Political Documentary Program**

A production dealing with a single Social/Political, non-fiction subject. Any single program from a current affairs, news or magazine series devoted to a single Social/Political non-fiction subject is also eligible. (Associated crafts: 2008, 3005, 4004, 5004, 6004, 7005, 8003, 9100.)

**1012. Best History Documentary Program**

A production dealing with a single historical non-fiction subject. Any single program from a current affairs, news, sports, or magazine series devoted to a single historical, non-fiction subject is also eligible. (Associated crafts: 2008, 3005, 4004, 5004, 6004, 7005, 8003, 9100.)

**1013. Best Biography Documentary Program**

A production dealing with a single biographical non-fiction subject. Any single program from a current affairs, news, sports, or magazine series devoted to a single biographical non-fiction subject is also eligible. (Associated crafts: 2008, 3005, 4004, 5004, 6004, 7005, 8003, 9100.)

**1014. Best Science, Technology, Nature, Environment or Adventure Documentary Program**

A production dealing with a single science, technology, nature, environment or adventure non-fiction subject. Any single program from a current affairs, news or magazine series devoted to a single science, technology, nature, environment or adventure non-fiction subject is also eligible. (Associated crafts: 2008, 3005, 4004, 5004, 6004, 7005, 8003, 9100.)

**1015. Best Performing Arts Program or Series or Arts Documentary Program or Series**

A production or a series dealing with a

performance or performances within any of the Performing Arts disciplines (ballet, theatre, opera, music, etc.), with particular emphasis on the innovative use of television to communicate the spirit of the performance, or a non-fiction presentation specifically devoted to the Arts, to the Performing Arts, or to the Artists who practice them.

(Associated crafts: 2004, 2008, 2009, 3005, 4002, 4004, 5002, 5004, 6003, 6004, 7002, 7005, 8003, 8005, 9100, 9514, 9521.)

**1016. Best Documentary Series**

An anthology or other form of series of no fewer than three programs dealing with a non-fiction subject or subjects. In the case of an anthology series, 70% of the series must meet Canadian content requirements. Series that might have had individual programs entered into one of the Documentary Program categories are eligible. Anthology series entering this category must provide a list of episode titles for the entire eligibility period, May 1, 2008 - April 30, 2009. (Associated crafts: 2009, 3005, 4004, 5004, 6004, 7005, 8003, 9100.)

**1017. Best Animated Program or Series**

A single production or a continuing series of episodes relying primarily on animation techniques for visual images. (Associated crafts: 2012, 3003, 3006, 5002, 6003, 7005, 8004, 9100, 9528.)

**1018. Best Pre-School Program or Series**

A single production or series, over 3 minutes in length, either drama or non-fiction, that is clearly intended for the entertainment and/or education of children 6 years of age or under. (Associated crafts: 2010, 2012, 3006, 4001, 4002, 4003, 5001, 5002, 5003, 6001, 6002, 6003, 6004, 7001, 7002, 7003, 7004, 7005, 8002, 8004, 8005, 9100, 9515, 9516, 9528, 9529.)

**1019. Best Children's or Youth Fiction Program or Series**

A single *fiction* production or series that is clearly intended for the entertainment and/or education of youth 7 years of age or older. Scripted re-enactments, including comedy, are eligible in this category. (Associated crafts: 2010, 3006, 4001, 4002, 5001, 6001, 6002, 6003, 7001, 7003, 7004, 7005, 8002, 9100, 9515, 9516.)

**1020. Best Children's or Youth Non-Fiction Program or Series**

A single *non-fiction* production or series that is clearly intended for the entertainment and/or education of youth 7 years of age or older.

Variety, performing arts, magazine style and talk programs/series are eligible in this category. (Associated crafts: 2010, 3006, 4002, 4003, 5002, 5003, 6003, 6004, 7002, 7004, 7005, 8005, 9100, 9515, 9529.)

**1022. Best Live Sporting Event**

A live, non-fiction production that presents an entire sporting event. "Live" shall be construed to mean an unedited program produced in real time. A tape comprised of four 30-minute blocks of unedited, as-aired material will be used for the judging process.

(Associated crafts: 2011, 4003, 5003, 6004, 7005, 9003, 9100, 9522, 9523, 9524, 9525, 9527.)

**1023. Best Sports Analysis or Commentary Program, Series or Segment)**

A complete program or segment within a program that features analysis of current sporting events or sporting issues by more than one individual.

(Associated crafts: 2006, 4003, 5003, 6004, 7002, 7005, 9003, 9100, 9522, 9523, 9524, 9525, 9527.)

**1024. Best Sportscast (National or Local)**

A complete program in content, production and presentation. Entries can include, best newscast within a sports segment. Entrants must submit 2 episodes in regular format, with commercials. Editing and compilations will not be allowed. Not more than 1/3 of the episode can be dedicated to a single topic. This award is intended to honor up to 5 members of the production team directly responsible for the Sportscast.

(Associated crafts: 2006, 3004, 4003, 5003, 6004, 7002, 7005, 9003, 9100, 9522, 9524, 9525, 9527.)

**1025. Best Newscast**

A complete program in content, production and presentation. Entrants must submit 2 episodes in regular format, with commercials. Editing and compilations will not be allowed. One episode is to be of the **November 21, 2008** broadcast; the second episode is to be of the choice of the Entrant, within the Gemini Qualifying period. Not more than 1/3 of the episode can be dedicated to a single topic. This award is intended to honor up to 5 members of the production team directly

responsible for the Newscast. The authorized signing person will deem those individuals eligible upon entry with their signature.

(Associated crafts: 2006, 3004, 4003, 5003, 6004, 7002, 7005, 9001, 9100, 9517, 9518, 9519.)

**1026. Best News Special Event Coverage**

A production predominantly concerned with the coverage of a major news event. If the production exceeds 2 hours in length, a tape comprised of four 30-minute blocks of unedited, as-aired material will be used for the judging process. If the production is less than two hours, the entire program should be submitted. Both the Director and Producer are eligible for this Award.

(Associated crafts: 2006, 4003, 5003, 6004, 7005, 9100, 9518, 9519.)

**NEW RULE**

**1027. Best Cross Platform Project**

An interactive project that enhances the users enjoyment of a television program/series through such platforms as mobile, the Web and other portable devices. Entries must be associated with a specific program or series that meets the eligibility requirements for the 24<sup>th</sup> Annual Gemini Awards. The TV partner, however, **does not** necessarily have to be **entered** in the 24<sup>th</sup> Annual Gemini Awards. Promotional projects and corporate entities' interactive works are not eligible in this category. This award is intended to honour up to 5 individuals responsible for the work. Eligible credits include Executive Producer, Producer, Website Producer, Site Producer, Creative Producer, Senior Web Producer, and Interactive Producer. The entrant must include either a short video or a text description with screen shots as visual support to demonstrate the user experience and how their project works. This should not include marketing materials.

## CRAFT CATEGORIES

**\*\*\*Your entry fee for one program category also includes up to two “free” craft or performance categories. Any craft or performance category entry after the initial two included in your entry fee will cost \$155/Members or \$305/Non-Members.**

**NOTE:** Ensure that the choices of Craft categories are appropriate to the Program Category in which the production is eligible (i.e. if entering in Best Dramatic Series, the Craft Categories would be Best Direction in a Dramatic Series, Best Photography in a Dramatic Program or Series, etc.)

For each Craft Category, any episode of a series that meets the eligibility criteria may be submitted.

There is no limit to the number of Craft Categories that can be entered.

### **Special Note: Original Material**

These Categories are intended to reward ORIGINAL WORK. With regard to previously created materials (i.e. film clips, stock music, previously recorded CDs, etc.) eligibility for Craft Categories requires that **at least 70% of the Entrant’s contribution be original to that program and not previously recorded or published.**

## **DIRECTION**

---

Note: For all direction categories, a maximum of two individuals with the on-screen credit of “Director” are eligible for entry.

- |  |   |
|--|---|
| 2001. <b>Best Direction in a Dramatic Program or Mini-Series</b>                   | 2009. <b>Best Direction in a Documentary Series</b>                                     |
| 2002. <b>Best Direction in a Dramatic Series</b>                                   | 2010. <b>Best Direction in a Children’s or Youth Program or Series</b>                  |
| 2003. <b>Best Direction in a Variety Program or Series</b>                         | 2011. <b>Best Direction in a Live Sporting Event</b>                                    |
| 2004. <b>Best Direction in a Performing Arts Program or Series</b>                 | 2012. <b>Best Direction in an Animated Program or Series</b>                            |
| 2005. <b>Best Direction in a Comedy Program or Series</b>                          | Note: the credit Supervising Director is also eligible for entry for this category ONLY |
| 2006. <b>Best Direction in a News Information Program or Series</b>                |   |
| 2007. <b>Best Direction in a Lifestyle/Practical Information Program or Series</b> | 2013. <b>Best Direction in a Reality Program or Series</b>                              |
| 2008. <b>Best Direction in a Documentary Program</b>                               |   |

## **WRITING**

---

- |  |   |
|--|---|
| 3001. <b>Best Writing in a Dramatic Program or Mini-Series</b>     | 3004. <b>Best Writing in an Information Program or Series</b>                             |
| 3002. <b>Best Writing in a Dramatic Series</b>                     | 3005. <b>Best Writing in a Documentary Program or Series</b>                              |
| 3003. <b>Best Writing in a Comedy or Variety Program or Series</b> | 3006. <b>Best Writing in a Children’s or Youth Program or Series (Animation eligible)</b> |

## PHOTOGRAPHY

---

Note regarding all Photography Categories: Whether the production originated on film or videotape, the award will go to a maximum of two individuals with the on-screen credit of Director of Photography, Cinematographer, Videographer, Lighting Director or Lighting Designer. In the case of Photography entries, do not use burned-in time codes; a cue sheet noting the high points MAY be submitted. Use the DVD counter to note the location on the show.

- |   |   |
|---|---|
| <b>4001. Best Photography in a Dramatic Program or Series</b>                           | <b>4003. Best Photography in an Information Program or Series</b> |
| <b>4002. Best Photography in a Comedy, Variety or Performing Arts Program or Series</b> | <b>4004. Best Photography in a Documentary Program or Series</b>  |

## PICTURE EDITING

---

Note regarding all Picture Editing Categories: Individuals with the on-screen credit of Editor or Edited By will be the only individuals eligible for this category.

- |   |   |
|---|---|
| <b>5001. Best Picture Editing in a Dramatic Program or Series</b>                           | <b>5003. Best Picture Editing in an Information Program or Series</b> |
| <b>5002. Best Picture Editing in a Comedy, Variety or Performing Arts Program or Series</b> | <b>5004. Best Picture Editing in a Documentary Program or Series</b>  |

## SOUND

---

Supplementary Sound Note: The rules for the Gemini nominations are created to provide clear guidelines as to which positions are included in the various sound categories. Inevitably there will be some cases where the producers feel their project does not fit within the bounds of the Gemini rules. In this case, a written appeal must be submitted by the producer. This letter should offer a detailed explanation with fully reasoned arguments as to why the Rules and Regulations committee should make an exception for more than the allowable maximum.

### NEW RULE

**6001. Best Sound in a Dramatic Program**

Note: A maximum of eight individuals with the following allowable credits and limits: two re-recording mixers, one location recordist, one dialogue editor, one ADR editor, two FX editors, one sound supervisor, two foley artists, one music editor OR recording engineer.

### NEW RULE

**6002. Best Sound in a Dramatic Series**

Note: A maximum of eight individuals may be entered for this "overall" sound award

**6003. Best Sound in a Comedy, Variety or Performing Arts Program or Series**

Note: A maximum of five individuals may be entered for this "overall" sound award

**6004. Best Sound in an Information/Documentary Program or Series**

Note: A maximum of three individuals may be entered for this "overall" sound award

## PRODUCTION DESIGN

---

Note Categories 7001 and 7002: The Production Designer and Set Decorator are automatically eligible. In the absence of a Production Designer, the Art Director and Set Decorator are automatically eligible. In a production that has a Production Designer, Art Director, and Set Decorator a letter from the Production Designer requesting that all three credits be allowed for entry must be submitted at time of entry.

Appeals will not be accepted for consideration for credits in the Production Design categories.

Note: a written description of no more than 1-page of the work or process involved, is required for categories 7001 and 7002.

**7001. Best Production Design or Art Direction in a Fiction Program or Series**

**7002. Best Production Design or Art Direction in a Non-Fiction Program or Series**

### **COSTUME DESIGN, MAKE-UP**

---

Appeals will not be accepted for consideration for credits in the Costume Design and Make-Up categories.

**7003. Best Costume Design**

Note: A written description of no more than 200 words of the work or process involved must be included.

**7004. Best Achievement in Make-Up**

Note 1: If the hairstyles and/or hair effects contribute greatly to the appearance and effect of the characters, ONE credit of Hairstylist is eligible for entry.

Note 2: Entries must submit a compilation tape of 10-20 minutes of the Make-Up work from a particular program or episode. A written description of no more than 200 words of the work or process involved must also be included.

### **VISUAL EFFECTS**

---

Note 1: an edited tape of the "as aired" effects, accompanied by a written description of no more than three pages of the work or process involved, is required. Entrants in the Visual Effects category may submit a compilation tape. For a series entry, clips on the compilation must be drawn from one episode. The program from which these segments are drawn must meet all other program Entry requirements. Entrants may also submit Before and After shots.

**NEW RULE**

Note 2: eligibility is limited to up to ten principle designers directly responsible for the realization of the visual effects achieved. Potential candidates include Visual Effects Supervisor, Senior Animation Supervisor, Animation Director, Visual Effects Producer, Visual Effects Art Director, Visual Effects Coordinator, Visual Effects Editor, Compositing Supervisor, Compositor, Matte Supervisor, Matte Artist. Please list individuals and their company affiliations. Should only a company name be credited on air, a signed list of individuals, with their titles, responsible for the work is required to complete the submission.

**7005. Best Visual Effects (maximum 10 individuals)**

Visual Effects refers to the wide range of techniques available to enhance (effect) live-action footage. This involves creating elements through 2D and 3D digital paint work and animation (or by producing traditional matte paintings and building models, etc.), and compositing the resulting elements into the live footage. Alternatively, visual effects work may not involve creating any new elements, and may simply entail the manipulation of the live action footage itself (morphs, split screens, etc.).

## MUSIC

---

Note: for all Music categories a detailed music cue sheet (SOCAN format or similar) showing individual music cues must accompany Entries. As all music categories acknowledge original work, the composer listed must have written a minimum of 70% of the overall length of the music and that the contribution be original to that program and not previously broadcast. A maximum of three composers can be submitted as defined by the music cue sheets.

**8001. Best Original Music Score for a Dramatic Program, Mini-Series or TV Movie**

Original music for a production that represents a complete story in a single program of at least 75 minutes in length or a limited number of sequential episodes in which each episode is at least 75 minutes in length in which the primary focus is drama.

**8002. Best Original Music Score for a Program or Series**

Original music for a production that represents a complete story in a single program under 75 minutes in length or a continuing series of episodes under 75 minutes in length in which the primary focus is drama or fiction.

**8004. Best Original Music Score for an Animated Program or Series**

Original music for a single program or a single episode of a continuing series where the visual images rely primarily on animation techniques.

**8003. Best Original Music Score for a Documentary Program or Series**

Original music for a single program or a single episode of a continuing series dealing with a non-fiction subject or subjects presented in a factual manner and often consisting of interviews accompanied by narration

**8005. Best Original Music for a Lifestyle/Practical Information or Reality Program or Series**

Original music for a single program or a single episode of a continuing series dealing with non-fiction topics of entertainment, culture, real life and/or daily living.

## PROGRAMMING SEGMENTS

---

**9001. Best News Magazine Segment**

A self-contained piece of a program greater than 5 minutes in length and no more than 2/3 the entire length of the program. An entire program is not eligible. This award is intended to honor up to *five* members of the production team responsible for the segment. Entrants may include field producer, director, researcher/story editor, journalist/reporter, camera operator, sound recordist, editor or videographer. Entrants may not be entered in any directing, writing, photography, editing, sound, reporting or anchor/host/interviewer categories for the same segment.

**NEW RULE**

**9002. Best Lifestyle/Practical Information Segment**

A self-contained piece of a program greater than 5 minutes in length and no more than 2/3 the entire length of the program. An entire program is not eligible. This award is intended to honour up to *five* members of the production team responsible for the segment. Entrants may include field producer, feature producer, director, researcher/story editor, journalist/reporter, camera operator, sound recordist, editor or videographer. Entrants may not be entered in any directing, writing, photography, editing, sound, reporting or anchor/host/interviewer categories for the same segment.

**NEW RULE**

**9003. (formerly 1021.) Best Sports Feature Segment**

A non-fiction single edited short or feature (historical or contemporary), broadcast in one or more parts. A self-contained piece of a program greater than 5 minutes in length and no more than 2/3 the entire length of the program. Documentaries are not eligible within this category. This award is intended to honour up to *five* members of the production team responsible for the segment. Entrants may include field producer, feature producer, director, researcher/story editor, journalist/reporter, camera operator, sound recordist, editor or videographer. Entrants may not be entered into any directing, writing, photography, editing, sound or reporting or anchor/host/interviewer categories for the same segment

## **NEW RULE**

### **9100: Best Achievement in Main Title Design**

Submissions should include only the main title and must not contain bars and tone and may not exceed 5 minutes in length. You may include a title card at the head of the entry, but there should be no reference to the individuals, facilities or the production companies associated with the work. Do not superimpose logos (lower third bug) on the work to be judged.

Each main title entry must be as aired, i.e. no "before and after" demos, sound track embellishments, remixes, re-composites, etc. Each main title should be entered as aired NO DIRECTOR'S CUT. The title sequence should reflect the subject matter, story line and/or mood of the show. The title sequence must show originality in concept and/or technical execution.

Each entry must be submitted with a concise, written description of each person's creative contribution (100 words or less), which validates each substantial, creative, hands-on contribution to the final project. A short one paragraph creative description should also be included with each entry. Each sequence must be accompanied by technical/creative breakdown of what the studio is responsible for.

The following principle designer(s) listed below, not to exceed four (4), who share substantially and significantly in the creative authorship of the show's title sequence are eligible.

- Designer
- Creative Director
- Art Director
- Animator
- Composer
- Editor
- Main Title Producer

No network or channel promotions/package may be included in the entry.

## **PERFORMANCE CATEGORIES**

Ensure that the choices of Performance Categories are appropriate to the Program Category in which the production is eligible (i.e. if entering Best Dramatic Series, the Performance Categories would be Best Performance by an Actor in a Continuing Leading Dramatic Role, etc.). For each Performance Category, ANY episode of a Series may be submitted. There is no limit to the number of Performance Categories that can be entered.

**Supporting Categories Only:** All Entries for Best Performance in a Supporting Role in a Dramatic Series must submit either TWO DVDs or a compilation of the two episodes being entered for consideration. All Entrants in the supporting categories must appear in at least 30% of all episodes produced for the year to be eligible. The performer must be in 50% of each of the episodes being entered for consideration.

Note regarding dubbing: If all the dialogue of any role has been dubbed by another performer, the performance will not be eligible.

Note regarding all Supporting Performance Categories: DVDs must be accompanied by cue sheets for the actors' performance and accompanied by actors' head shots.

**9501. Best Performance by an Actor in a Leading Role in a Dramatic Program or Mini-Series**

**9502. Best Performance by an Actress in a Leading Role in a Dramatic Program or Mini-Series**

**9503. Best Performance by an Actor in a Continuing Leading Dramatic Role**

**9504. Best Performance by an Actress in a Continuing Leading Dramatic Role**

**9505. Best Performance by an Actor in a Guest Role, Dramatic Series**

**9506. Best Performance by an Actress in a Guest Role, Dramatic Series**

9507. **Best Performance by an Actor in a Featured Supporting Role in a Dramatic Program or Mini-Series**
9508. **Best Performance by an Actress in a Featured Supporting Role in a Dramatic Program or Mini-Series**

9509. **Best Performance by an Actor in a Featured Supporting Role in a Dramatic Series**
9510. **Best Performance by an Actress in a Featured Supporting Role in a Dramatic Series**

*Note 1: For Comedy Performance categories 9511 and 9512, the performers from a Program or Series may enter into one of the two categories but not both.*

*Note 2: As per Rule of Three (see Definitions), should there be fewer than three Entries submitted in each of 9511 and 9512, the two Categories will be combined.*

9511. **Best Individual Performance in a Comedy Program or Series**
9512. **Best Ensemble Performance in a Comedy Program or Series**
- Note: A limit of one episode per series is eligible in this category.

9514. **Best Performance in a Performing Arts Program or Series (individual or ensemble)**
9515. **Best Performance in a Children's or Youth Program or Series**

9513. **Best Performance or Host in a Variety Program or Series (individual or ensemble)**
- Comedy performances are not eligible for this category.

9516. **Best Achievement in Casting**  
Dramatic or Fictional Comedy Program or Series, TV Movies and Mini-Series are eligible. Stand-up comedy programs or series and voice casting are not eligible.  
Eligible Entrants: individuals with the credit of Casting Director

**Please Note: Entrants in Categories 9517 and 9519-9522 and 9524-9527 and 9529 may submit a compilation tape/DVD that may consist of up to three segments not to exceed a total of 30 minutes in length. The programs from which these segments are drawn must meet all other program entry requirements.**

9517. **Best News Anchor**
- This category includes news anchor Entries at network, regional, or local levels.

9522. **Best Host or Interviewer in a Sports Program or Sportscast**
- Eligible Entrants: hosts, anchors and interviewers in sports broadcasting.

9518. **Best Reportage**
- Note: This award honours achievement in the coverage of a news story under deadline conditions. Ongoing coverage of a breaking story can be represented by **a maximum of three reports no longer than 5 minutes in length apiece**. Up to a maximum of three individuals are eligible for entry with optional inclusion of cameraperson and/or sound person in the case of a picture- or sound-driven story.

9523. **Best Sports Play-by-Play Announcer**
- A Play by Play Announcer describes action at a live sporting event.  
NOTE: A compilation DVD/Tape of the 10 clips of calls, scores, goals, etc. is to be included with entry in to Category 9523. A DVD/Tape of the program in its entirety must also be included.

9519. **Best Host or Interviewer in a News Information Program or Series**

9524. **Best Sportscaster/Anchor**
- This category includes sportscasters/anchors in a sports news show at the network, regional and local levels

9520. **Best Host or Interviewer in a General/Human Interest or Talk Program or Series**

- NEW RULE**  
9525. **Best Sports Analyst**  
A Sports Analyst must provide insight, continuous analysis, and commentary either live or in studio during a game/event.

9521. **Best Host in a Lifestyle/Practical Information, or Performing Arts Program or Series**

**9527. Best Sports Reporting**

Coverage of a sports news story including field of play reporting during a live event and breaking news story within a studio show.

**9528. Best Individual or Ensemble Performance in an Animated Program or Series**

Performers from a program or series may be entered EITHER as an individual OR part of an ensemble, but cannot be entered as both.

**9529. Best Host in a Pre-school, Children's or Youth Program or Series**

### **Special Awards**

A call for recommendations for the Special Awards will be mailed to all Academy members prior to the Gemini Awards. For more information on Special Awards please contact your local Academy office.

A full list of Special Award winners is available at [www.academy.ca](http://www.academy.ca).

Entry fees are not required for Special Award categories.

- **Academy Achievement Award:  
(for Exceptional Contribution to the  
Canadian Television Industry)**
- **Canada Award**
- **Earle Grey Award**
- **Gemini Humanitarian Award**
- **Gordon Sinclair Award for Broadcast  
Journalism**
- **Margaret Collier Award**
- **Outstanding Technical Achievement Award**

### **DEFINITIONS**

#### **AN AUTHORIZED SIGNING PERSON**

Individual, generally the Producer, Executive Producer, Production Company, Canadian Licensee or Copyright Owner, who owns and controls the rights to the production.

#### **BALLOT AUDITORS**

The accounting firm, which tabulates the votes.

#### **CANADIAN PRODUCTION**

A production is deemed Canadian if it complies with the rules and requirements of the CRTC, the Canadian Audio/Visual Certification Office. Co-productions and Independent Productions must provide CRTC/CAVCO Canadian Certification but Broadcaster-produced works warrant that they meet the criteria of CRTC/CAVCO requirements by signing the appropriate space on the entry form.

Note: A production that receives a CRTC 'C' number solely because it is "twinned" with a Canadian production will not be eligible unless:

- a) the director or screenwriter is Canadian;
- b) one of the three principal performers is Canadian, and,
- c) one of the cinematographer, production designer, composer or editor is Canadian or, **in the case of an Anthology series, 70% of the episodes are Canadian.**

#### **MEDIA KIT**

For Awards Entry purposes, a media kit and/or EPK is expected to consist of a detailed, one-page

synopsis; a shorter synopsis of no more than 60 words; photos (8x10) of principal actors, the director and action shots.

Note: The demand from the media for photos is very high, and a complete media kit, with a generous supply of stills, allows for better promotion.

#### **RULE OF THREE**

If fewer than three entries are received, the Academy reserves the right to collapse any category into another category.

#### **SEASON/PRODUCTION CYCLE**

A number of episodes produced as a distinct group to be presented in a regular pattern.

### **THE JUDGING PROCESS**

#### **How It Works**

#### **Juries**

1. A call for Jurors is made to the Academy membership. The respondents will sit on the Nominating Juries, and be responsible for selecting the Nominees in each Award Category.

2. Each jury is chaired by an Academy Television Division member and will include a majority of Academy members with expertise in the particular Categories for which the jury is responsible, as well as members with expertise in different but related areas of television production.

Jury membership follows the same pattern as that for final voting: members will sit on juries for programming within their Branch expertise, i.e. Directors will sit on juries for Direction, Performers for Performance, etc. While a producer or director may be added where possible, it is the Academy's intention that at no time a majority of the juries be non-peer in the Craft and Performance categories.

Note: Members of the Agent/Manager and Casting Agent Branches may sit on all Performance juries. Members of the Casting Agent branch may sit on both Host juries. Members of the Broadcast Journalist Branch may sit on both Host juries. Members of Directing, Editing, Art Department and Cinematography may sit on the Best Visual Effects jury.

#### **POLICY ON CONFLICTS OF INTEREST**

While the Academy makes every effort to resolve direct conflicts of interest before the juries sit,

some indirect conflicts cannot be avoided. If a situation exists wherein an indirect conflict presents itself, then the Academy will try to minimize conflicts and balance the interests of all parties in order to get the best qualified jurors.

3. There are a total of 100 juries, one per Category. A maximum of seven and a minimum of five jurors will serve on each jury, including the Chair, who is responsible for the composition of the jury, judging criteria and ruling on any disputes. All jurors, including the Chair, may vote. All juries must watch a minimum of 50% of each program submitted. Juries are drawn from across the country, and are held in ALL major markets across the country over a four-week period.

4. The jury may discuss the programs amongst themselves, however, individual ballots are secret.

5. All jury deliberations are confidential. The Academy does not reveal which juror sat on which jury. The jurors may not reveal which jury they have served on nor discuss the jury screenings outside of the jury session.

6. Ballots are secret and will be sent directly from the jury site in sealed envelopes to the Ballot Auditors who will tabulate them.

#### **Broadcast Journalism Categories**

Best News Information Series, Best Newscast, Best News Special Event Coverage, Best News Magazine Segment, Best News Anchor and Best Reportage are judged by individuals selected through consultations with broadcasters. Jurors will select both the nominations and winners in these categories.

#### **Number of Nominations**

7. There may be up to five Nominations per Category, depending on the number of Entries. The number of Nominations per Category varies according to the number of Entries.

8. In the case of less than three Entries, the Academy reserves the right to implement the Rule of Three (see Definitions).

9. Entrants are responsible for the Category in which a program has been entered. Juries cannot change the Category in which a program has been entered, but must judge it against all other programs in the Category that the Entrant has chosen.

10. The Nominations will be announced at a press conference following the jury

process.

11. Juries and/or Television Division Branch members may recommend Special Awards for Achievement(s) not covered by existing Awards Categories.

#### **Tied Nominations**

12. The Rule for "tied" Nominations will be applied as follows: If the tabulation of the Nomination ballots produces a tie which would result in six Nominees for that Category instead of the requisite five, then the Nominees so tied will appear on the final ballot. In the event of a tie that would result in MORE than six, the Ballot Auditors will apply a process reflecting juror ranking to determine the nominees. The Academy will also decide the number of Nominees when ties occur in Categories which have five to eight eligible Entries.

13. Entries will be judged exactly as entered. If a submission has been entered incorrectly, the jury may not change it.

#### **Final Balloting**

14. Once the Nominees have been determined, final ballots will be prepared for each Category and mailed out to the membership. Nominees will be presented alphabetically in each Category.

15. Final voting in each Category is determined by the member's respective Branch affiliation. Ballots for Best Program will be mailed to the entire Television membership.

16. All final ballots are secret, and will be received and tabulated by the Ballot Auditors. All results remain confidential until the envelopes are opened at the Awards presentations.

17. The final vote will be weighted to acknowledge as informed a vote as possible. Weighting will be 70% jury, 30% membership.

18. In the event of a single Nomination in a Category, the ballot will reflect both an Award and No Award option.

#### **STATUTE OF LIMITATIONS**

After the nominations are announced, except in cases where the omission of an entrant results from an Academy error, the Academy will accept requests in writing from the Authorized Signing Person (see Definitions) to include additional eligible entrants. A fee of \$100 per individual entrant will be charged for each change.

Requests for changes will not be considered after ten business days following the announcement of the nominations. Appeals to the Rules and Regulations will not be accepted past the deadline of May 6, 2009. Please see pg 18 in Rules and Regulations for appeal process.

certificate FREE OF CHARGE. Additional certificates may also be ordered by completing the same form, the fees remain the same as past years, through the Academy's Programming Department. Only Nominees and Winners names may appear on their respective Certificates.

## **STATUES AND CERTIFICATES**

### **Statues**

The Academy will provide only one statue for each Category to the first individual named in that Category on the Official Entry Form (unless the producer has designated another individual, in writing,). The statues may be purchased at cost for other winners in each Category. Statues will not be made available to, and cannot be purchased by, anyone other than the winner.

### **Citations of Recognition**

Citations of Recognition are available for purchase by Gemini Winners as recognition and appreciation of those individuals with an on-screen credit who materially contributed to the Gemini Award-winning effort, subject to the approval of the Rules and Regulations Committee. Citations of Recognition may be ordered, prepaid, through the Academy's Programming Department.

### **NEW RULE**

#### **Certificates**

Certificates will no longer be automatically mailed out, instead, each Nominee and Winner will be required to fill out an order form found on [www.geminiawards.ca](http://www.geminiawards.ca) to order their

### **Gemini Lapel Pins**

Gemini Lapel Pins are given to all Official Nominees. They may be ordered, prepaid, by Academy members through the Academy's Programming Department

## **APPEALS and RECOMMENDATIONS**

**Rules & Regulations Appeals; During the entry process, entrants may appeal certain Rules & Regulations by using the appropriate forms. Deadline for appeals is May 6, 2009. Only appeals on the appropriate forms will be accepted, no appeals will be considered after the deadline. Please visit [www.geminiawards.ca](http://www.geminiawards.ca) for more copies of this form online.**

### **Procedure for Appeals to the Rules and Regulations**

- All appeals must be submitted before the final entry deadline (May 6<sup>th</sup>, 2009).
- All appeals must be accompanied by The Academy of Canadian Cinema and Television Awards Appeals Form, and contain all appropriate documents. Official Appeals forms can be found online at [www.geminiawards.ca](http://www.geminiawards.ca).
- Appeals will not be taken into consideration for any Producer Credits under the Program categories.
- Appeals will not be taken into consideration for credits in Production Design categories.
- Appeals will not be taken into consideration for credits in the Costume Design and Make-Up categories.
- All submissions of Appeals are to be received by the Awards Director before being considered by the Rules & Regulations Committee.
- No appeals will be accepted after the deadline

### **Procedure for Recommendations to the Rules and Regulations**

- All recommendations must be submitted before the deadline (August 28<sup>th</sup>, 2009).
- Only members in Active Good Standing may submit recommendations to the Rules & Regulations Committee.
- All recommendations must be accompanied by The Academy of Canadian Cinema & Television Awards Recommendations Form, rational and three (3) letters of support. Official Recommendation forms can be found at [www.geminiawards.ca](http://www.geminiawards.ca)
- All submissions of recommendations are to be received by the Awards Director before being considered by the Rules & Regulations Committee.
- No recommendations will be accepted after the deadline

**24<sup>th</sup> Annual GEMINI Awards (2008-2009)**

Please use this checklist to ensure that your entry is complete and includes all required materials. For a complete explanation of any entry requirements see the 24<sup>th</sup> Annual Gemini Rules & Regulations Book. You can submit this form and supporting materials by email to [geminis@academy.ca](mailto:geminis@academy.ca). Please include all necessary PDF, Word doc, Jpegs and synopses for your entry and use the title of your production in the subject line. Please ensure that a signed copy of the signature page of your Entry form is either included with your dvds and betas or is scanned and sent to [geminis@academy.ca](mailto:geminis@academy.ca).

<b>Entry Requirements</b>	<input checked="" type="checkbox"/>	<b>N/A</b>	<b>Notes</b>
Entry Form is complete and signed by authorized individual (see definitions)	<input type="checkbox"/>	<input type="checkbox"/>	
Current Home addresses, phone numbers and phonetic spelling for all individuals entered.	<input type="checkbox"/>	<input type="checkbox"/>	
One DVD of the program for the program category entered. For Series entries, TWO episodes on DVD to represent the series.	<input type="checkbox"/>	<input type="checkbox"/>	
One DVD of the program for EACH craft category entered.	<input type="checkbox"/>	<input type="checkbox"/>	
One Beta SP/digiBeta copy of the entered program is included. (1 of each episode entered for series entries)	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Best Cross Platform</b> entries are accompanied by a short video or a text description with screen shots as visual support to demonstrate how their project works.	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Best Achievement in Title Design</b> entries are accompanied by a text description and a creative description	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Performers'</b> entries are cued and include a cue sheet. (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Clearly labeled headshots of each entered performer are included.	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Music</b> entries are accompanied by a detailed music cue sheet (SOCAN format or similar).	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Visual Effects</b> entries are accompanied by a three page description	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Production Design</b> entries accompanied by a one-page description.	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Costume Design</b> entries accompanied by a one-page description.	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Make-Up</b> entries accompanied by a one-page description.	<input type="checkbox"/>	<input type="checkbox"/>	
Letter of confirmation of original broadcast date from broadcaster.	<input type="checkbox"/>	<input type="checkbox"/>	
Copy of CRTC or CAVCO certification.	<input type="checkbox"/>	<input type="checkbox"/>	
Synopsis for program (OR generic synopsis for series entries) not to exceed 60 words, emailed to <a href="mailto:geminis@academy.ca">geminis@academy.ca</a> with program title in the subject line.	<input type="checkbox"/>	<input type="checkbox"/>	
Series entries: synopsis for each episode entered, not to exceed 30 words, emailed to <a href="mailto:geminis@academy.ca">geminis@academy.ca</a> with program title in the subject line.	<input type="checkbox"/>	<input type="checkbox"/>	
On-screen credit list for each episode/ program entered, signed on each page by authorized individual.	<input type="checkbox"/>	<input type="checkbox"/>	
Complete Press Kit (see definitions) or EPK	<input type="checkbox"/>	<input type="checkbox"/>	
Two self-addressed return mailing labels (if fee paid for returning tapes)	<input type="checkbox"/>	<input type="checkbox"/>	
All relevant entry fees are enclosed.	<input type="checkbox"/>	<input type="checkbox"/>	
Fee for returning tapes included (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
ZIP.ca permission form for online streaming during voting process Reference Page 21 in the Rules & Regulations	<input type="checkbox"/>	<input type="checkbox"/>	

## FREQUENTLY ASKED QUESTIONS

Q: *Why do I need to submit multiple DVD copies of the same show?*

A: If you're entering your program into more than one category (ie. one program category and two or more crafts) we need ONE DVD for each category in order to run our nominating juries. The juries occur over a six-week period in the summer, from coast to coast, often simultaneously, so each jury needs a dedicated copy for that category.

Q: *Is a mini-series considered a program or a series?*

A: A mini-series is a program, and is judged as such.

Q: *Why do we need to send BETAs?*

A: We'll need the BETAs so that we can create reels of clips from nominated programs to be used in the awards shows. Though that may seem like a long way off, your application is considered incomplete if you do not include your BETAs along with it. After the nominations are announced, we'll need to have the BETAs on hand immediately; we will not have time to track them down then. Also, please don't send us your only copy! If your program wins, we need to retain a BETA copy for our archives.

Q: *Do you accept VHS screeners?*

A: No. As of the 23<sup>rd</sup> Gemini's, submissions will only be accepted on DVD. PLEASE CHECK YOUR DVDS BEFORE YOU SEND THEM TO US.

Q: *I would like to enter someone for a PROGRAM category, but his/her credit is not one of the eligible credits listed in the Rules & Regulations guidebook. Is there anything I can do?*

A: No. Appeals will not be considered.

Q: *I would like to enter someone for a CRAFT category, but his/her credit is not one of the eligible credits listed in the Rules & Regulations guidebook OR entering them means I exceed the allowable limit of entrants. Is there anything I can do?*

A: Possibly. If the person you wish to enter has performed the duties of one of the eligible credits listed, but simply received a different credit (e.g. was given the generic credit "Sound" rather than the more specific "recording engineer"), OR they were integral to the craft work done, then a letter of appeal must be submitted, signed by the producer. The appeal will then be forwarded to the Rules and Regulations committee.

Q: *Why do I need to include the addresses of all of the entrants?*

A: In addition to maintaining an up-to-date database of our members, we need current addresses of any entrants, so that they can be notified by mail in the event of their nomination.

Q: *My single program aired on several dates; to which date do I refer when determining which application deadline I must meet?*

A: You must determine your deadline based upon the first air date of your program. If its first air date precedes the range of dates given for the first deadline, then your show is not eligible, regardless of whether one of its repeat airings occurred within our eligibility range.

Q: *Can I enter someone who is not a Canadian citizen?*

A: Yes, non-Canadian citizens are eligible as long as the production as a whole qualifies for CRTC or CAVCO certification.

Q: *Who do I make the cheque payable to?:*

A: Make cheques payable to The Academy of Canadian Cinema and Television

Q: *What do I do if I haven't received my CAVCO or CRTC certification yet?*

A: Please provide an affidavit or copy of the first few pages of your application so we know you are in the process of waiting for certification. The final certification will be required prior to nominations.

Q: *What do I do if my program didn't have on-air credits?*

A: In the case of some news and sports programs, on-air credits may not exist. Please have a list of credits created and signed off on by the Executive Producer and initialed by those credited.

# 24<sup>th</sup> ANNUAL GEMINI AWARDS

## *Use of DVD/On-Line Streaming Permission Form*

The Academy and Zip.ca launched a successful partnership in early 2008 to better serve our voting membership during the Awards voting period. We are pleased to announce Zip.ca will be hosting streamed video of all Gemini Program categories through a site exclusive to Gemini voters for the 24<sup>th</sup> Gemini Awards. This will happen in conjunction with the Video-On-Request service for performance and craft categories through our Academy National office.

If your program is nominated in the 24<sup>th</sup> Gemini Awards, the Academy will be offering our Voting Membership the opportunity to access your program via Zip.ca. Voters will request your program as a companion to the official Ballot they receive during the voting period, open immediately following the nominations announcement.

Only current Voting Members of the Academy will have access to on-line streaming and the DVDs you provide during the Gemini voting period. Once the voting period ends, the Zip.ca/Gemini site will be immediately deactivated.

***Please read the following over carefully and check the option you want below:***

- I DO wish to have my complete program available as streaming video on the Zip.ca / Gemini secure site for Academy voting members for the 24<sup>th</sup> Gemini Awards, to accompany the Video-On-Request service.
  
- I do NOT wish to have my program available as streaming video on the Zip.ca / Gemini secure site for Academy voting members for the 24<sup>th</sup> Gemini Awards. I opt for the standard Video-On-Request service only.

---

(Name of your Program or Series)

---

(Please Print your Name)

---

(Authorizing Signature)

---

(Date)

*Please include this form with your entry, via one of the following:*

E-mail:                    geminis@academy.ca

Fax:                        416.366.8454

Snail mail:                24<sup>th</sup> Gemini Awards  
49 Ontario St., Suite 501  
Toronto ON M5A 2V1